# COMMUNITY FOUNDATION OF LOUISVILLE PRIVACY POLICY

This website is owned and operated by the Community Foundation of Louisville, Inc. Your right to privacy is very important to us. The following Privacy Policy demonstrates our commitment to protecting website visitor information and using it only in ways that are consistent with your wishes.

## **Our Policy**

Our website doesn't collect personally identifiable information about individuals unless they knowingly provide it. So, if you just want to browse and learn about our services, programs, and benefits, we invite you to do so. As a casual, unregistered visitor to our site we'll recognize your home server (that your web access is through AOL.com, etc.) but not your e-mail address or any other personal or system information.

If you are a Community Foundation fund holder and want to access information about your fund, it will be necessary for you to provide personally identifiable information. This may include your name, address, email address and phone number. Any information you provide is downloaded from the web server and maintained in a secure system. Changes to your information online may only occur after you have logged in with a registered user name and password.

### Our Database

When you register to receive our e-newsletter, identify your areas of interest or request information about our services, we add your name to our database. This data remains confidential and will only be used by the Community Foundation of Louisville. We authorize our employees to view your personal information only when necessary to serve you better. We will not share any information you provide to us with any other organization.

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#### **Communication From Us**

If you are in our database and have provided us with an email address, we may notify you from time to time about Community Foundation products, services, and benefits. This also enables you to receive current information about the local, national, and global community to better meet your philanthropic needs. Should you request information via email, we do our best to respond within 48 hours. We include "opt-out" instructions with any e-newsletter that is sent to you.

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#### **Links to Other Sites**

As a service to you, the Community Foundation provides links to websites of various philanthropic and nonprofit organizations. A link to a website is not an endorsement, authorization, sponsorship, or affiliation with respect to such site, its owners, or providers. When leaving www.cflouisville.org, we recommend you check the privacy policy of the site you are visiting before providing personal information.

#### **Changes to the Privacy Policy**

We reserve the right to update and change the Policy as needed.

If you have any questions about our Privacy Policy, please contact Cara Baribeau, Vice President, Marketing & Communications, at 502.585.4649 or by carab@cflouisville.org.